

 **OCEAN REEF SEA SPORTS CLUB INC.**

**MINUTES**

**MANAGEMENT MEETING**

**Wednesday 12th April 2023 Meeting No.20 at 7.00 p.m.**

**COMMITTEE PRESENT:**

|  |  |
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| Commodore (Chair) | Ken Wood (KW) |
| Vice Commodore | Graham Hindley (GH) |
| Vice Commodore | Paul Phipps (PP) |
| Secretary | Sheila Hearson (SH) |
| Rear Commodore Diving |  Laurie Campbell (LC) |
| Rear Commodore Angling | Francis McKeown (FM) |
| Rear Commodore Sailing | Andrew Hodkinson (AH) |
| Rear Commodore Power Boat |  Steve Lazenby (SL) |
| Rear Commodore Social |  Joanne Harfield (JH) |

**OTHERS PRESENT**

Manager - Kym Shephard (KS)

**APOLOGIES**

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| --- | --- |
| Geoff Tavener |  |
|  |  |

**NAMES/INITIALS**

**DECLARATIONS OF INTEREST**

None

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Wednesday 8th march 2023 Confirmed by LC and seconded by AH

**MATTERS ARISING FROM PREVIOUS MINUTES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **By** | **Description** | **Action** | **Owner** | **Due** | **Status** |
| KW | By laws and House Rules | Draft of proposed changes to be submitted to the Committee for review. | All |  Dec 22 | Closed, Proposed changes to By laws and House rules 1. Sealed alcohol can purchased and be taken off premises during operating hours
2. Children allowed in Masons bar, there is no liquor licensing requirement that restricts children at bar
3. No BYO alcohol or drink, only pre approved for special occasions
4. No HI VIS after 7 pm
5. Bare feet on grass not allowed due to potential for harm from broken glass
6. Hats rule has been revised as no hats allowed in the clubhouse.
7. Number of guests to be signed is 2 for single membership and 4 for family membership, this was voted on but we have to be aware that the kitchen and staff are under pressure at weekends

To be added to house rules and handed out, this is delayed due to possible changes to Constitution |
| SL | Need to prevent non members from being signed in more than 3 times every 6 months |  |  SL | Dec 22 | In Progress Action – Investigate software to monitor guests and how often they visit club, perhaps an I PadSL suggested IPads but can only ask for name and number due to privacy issues, need a programme that flags constant visits by non members |
| KS | Request for solar lights fitted in carpark |  | KS | April 23 | Closed.Kym has quotes for new lights, reluctance to spend money, suggested brighter globes |
| KW | Employment of new Marketing Manager | Kym has found suitable candidate, very experienced and good vibes.  | KW | Mar 23 | Closed, we now have new Marketing ManagerMelissa, welcome to the club |

**TREASURERS REPORT**

As Tabled – New business included as follows:

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| **By** | **Description** | **Action** | **Owner** | **Due** | **Status** |
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**CLUB MANAGER’S REPORT**

 As tabled

 **Blue polos with 50th year Logo will be ready for pick up on Friday. Merchandise that we have already purchased will be split between 5**

 **Sections to use as prizes and promotions, suggest have on line sales for members, advertise in the Tide, need prices?**

 **Suggestions for events: 1970’s Party, Members White Cocktail Party (in place of Spring Ball), 50th year Quiz night based on Club History.**

 **Anniversary Wine bottles with 50th year Logo, Anniversary Beer on tap.**

 **Special pint and wine glasses with 50th year logo for general use.**

 **Other ideas include a Club “Open Day” with all sections having an active part in the day, but open to the public to show our history and what we do.**

 **Memorabilia month – call out to past and present members to ask for any old Memorabilia for display at the club for the month of July.**

 **Buzzer system ready to go, just need portable strip heating lamps. Will do a few dummy runs to try it out.**

 **New simplified menu, Sunday roasts will be back for winter, last Sunday of the month.**

 **Happy hour return for quieter months commencing Wednesday 26th, every Wednesday and Friday from 4pm – 5pm.**

 **First Aid Training for Duty managers and permanent part time staff.**

 **50th Year video cost $2330 was accepted and will be displayed on TV at entrance to club**

 **Commodore Ball July 15th Gold is the theme.**

**SECTION REPORTS**

 Angling – Weather has been an issue and new fishing rules. MAAC would like to have fishing competition at our club.

 Diving – As tabled, Highlights, Point Peron was well attended St Patricks meal at Rockingham Yacht club, participation with diving,

 Jet ski’s and paddle boarding. Boulles competition was held on club’s grounds and well attended. End of year function 12th August

 Power Boating – Jurien Bay, great weekend, lots of fun. The weather has not been kind enough for a drone video. End of season function

 In Sunset Lounge on August 26th.

 DLT will come and give safety talk on May 28th at the club between 1pm – 3pm, check safety of life jackets and talks on new regulations.

 Sailing – Ladies Skippers Race. Presentation on 20th May

 Social – As tabled, Quiz night next Social event on Saturday 27th May. Easter, we had an Easter egg hunt and prizes for adult quiz.

 There are 3 volunteers for the breakfast on Anzac Day.

 **SUBCOMMITTEE REPORTS**

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| **By** | **Description** | **Action** | **Owner** | **Due** | **Status** |
|  | Marina Development | Rapid compacting has been completed. COJ to propose additional funding to council and pending response.Timeline, 2023 send out for tender and start works on building. |  |  |  |

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 KW attended the Council meeting on Tuesday night 11th April and submitted his case for the extra funding we require for the new clubrooms

 stating that we are unable to make any further financial contributions for the shortfall which has occurred due to rising costs.

 Decision will be made on Tuesday 18th at the next Council meeting, 4 speakers from the club can give their statements as to why we need this extra funding,( Phil

 Gallagher, Andy Cass, Rick Green) and Ken will be answering any questions.

 KW requested that members attend this meeting to support the club and canvas their councillors for support.

**CORRESPONDENCE**

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| **In** | **File No.** | **Issue** | **Action** |
|   | 51735174 | Transfer membership to ParentHardstand. Put boat on blocks while trailer is being repaired | ApprovedApproved |
| **Out** | **File No.** | **Issue** | **Action** |
| None |  |  |  |

**NEW MEMBERS**

**new member are approved this month so renewal in line with all members.**

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| **By** | **Description** | **Action** | **Owner** | **Due** | **Status** |
| SH |  | The Committee is now considering accepting applications that indicate they want to participate in Sea Sports not just social and as suggested by KS, there is a meeting for new members to be given house rules etc | SH | Apr 23 | Plan to have meeting to discuss how we accept applications, meeting on Tuesday 30th May |
| SH | 31 Applications |  | SH | Apr 23 | Accepted, some need verification |

**NEW BUSINESS**

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| **By** | **Description** | **Action** | **Owner** | **Due** | **Status** |
| LC | Nomination fee to be increased and perhaps review applications, giving preference to active over social |  | LC | Apr 23 | Nomination fee to be increased to $700 from June 1st 2023, with plans to increase to $900 and at a later date to $1000, in line with other clubs |
| JH | Can we have hooks on the back of the ladies toilet doors |  | JH | Apr 23 | KS has already had some installed |
| JH | Can the wooden boards in the main bar be updated | It needs the latest winners, request from members | JH | Apr 23 | Angling and Sailing need to supply list of winners so they can be updated.Might want to remove some of the boards that are not relevant anymore. |
| SL | Have a board for our main sponsor perhaps advertising his boats for sale |  | SL | Apr 23 | It would need to be updated regularly perhaps put advert on TV |
| SH | Changes to Constitution about Nomination fees | Suggest that free Nomination fees for siblings be removed from Constitution | SH | Apr 23 | Will review constitution with JH |

Meeting closed at 9.08pm