



**OCEAN REEF SEA SPORTS CLUB INC.
MINUTES
MANAGEMENT MEETING
Wednesday 8th June 2022 Meeting No.10 at 7.30 p.m.**

COMMITTEE PRESENT:

Commodore (Chair)	Ken Wood (KW)
Vice Commodore	Graham Hindley (GH)
Vice Commodore	Paul Phipps (PP)
Secretary	Dave Harnett (DH)
Rear Commodore Sailing	Terry O'Grady (TO)
Rear Commodore Diving	Eric Erhard (EE)
Treasurer	Peter Hawker (PH)

OTHERS PRESENT

General Manager – Fenn McDonnell (FM)

APOLOGIES

Rear Commodore Power Boating	Steve Hayward (SH)
Rear Commodore Angling	John Lebeter (JL)

DECLARATIONS OF INTEREST

None

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Wednesday 11th May 2022: Moved – GH Seconded – EE

MATTERS ARISING FROM PREVIOUS MINUTES

KW	By laws and House Rules	Draft of proposed changes to be submitted to the Committee for review.	All	Jul 22	In progress, committee to review suggested changes, consensus by next meeting. Ongoing, will issue draft to committee
PP	NDA Agreements with all necessary suppliers	NDA to be created & issued to all key suppliers and all new suppliers going forward	PP, FM	Jul 22	2 suppliers to have NDA to be issued – in progress, NDA ready just need to be signed
FM	Membership Categories	DH to have arrange workshop with committee to confirm each one.	DH	Jul 22	Proposal to be to put to committee, Submitted, committee to provide feedback
GH	Boats & Sweeper	Confirm removal of non-payers on boat stands & sweeper agreement	FM	Jun 22	Sweeper to ensure going to clean once a month – Boats on going another boat is being removed – Complete
KW	Social Section	Define what is the best solution	DH	Jun 22	Will discuss with section to understand what they want to do – Social Confirmed they will let the committee know their decision in March, Section can

					be a sub committee with representation – In Progress
DH	Club Facilities are not there for members in main bar & mason's bar	There needs to be an agreed minimum standard to what facilities are for main bar & mason bars that are not allowed to be taken for functions	FM	Jun 22	In Progress – Complete
FM	Playground	Look to replace playground with options & quote to replace it now.	FM	Jun 22	In Progress – Fenn to go ahead based on Budget. Including demolition & installation – DH to support
TO	Staff to be aware of where they are storing things in the start box	Set a standard for areas with pictures to confirm standard & enforce it from then.	FM	Jun 22	In Progress – Complete
KW	Sub Committees for new club development	Need to look at funding options, hard stand options & new layout etc. etc.	KW	May 22	Committee agree to supporting to Marina Sub Committees having additional Sub Committees that can provide recommendations into the Club Management Committee to ensure we are prepared for the new development – Approved – send out another invitation for interest of members with list of areas for information – Look to confirm how the sub committee can have extra resource. PP -Paul to provide overview ready for committee to confirm Arrange a meet and

					great to confirm working groups
JL	Storage in containers, new scales knocked over by beanbags been put in there	Storage for sections should be only used for sections not club extra storage	FM	Jul 22	In Progress, plus Sailing & Angling to do busy bee
TO	Online ticket system using PayPal	Improve the instruction so it is clear a PayPal account is not needed to use the system, you can use debit cards if follow instructions	FM	Jun 22	Complete
SH	Power Boat Screen not working correctly	Fenn to look into if needs replacing	FM	Jul 22	In Progress
PH	Mullaloo SLS & North Shore Country Club to see if collaboration options could work with ORSSC	Ken organising a meeting to understand options	KW	Jun 22	Complete
PP	Confirm FM preferences & any changes being looked into on Beer Supply & Pricing		FM	Jun 22	Complete
KW	Sections to have AGM's in June & committee need to confirm positions	Notice to members goes out in July, need to confirm positions for committee (not sections) & send out AGM dates 18 th Aug confirmed. Sections to ensure they are clear on any changes to them	ALL	Jul 22	AGM dates 18 th Aug confirmed, DH to send notice by 18 th July. Nominations for committee members need to be in by then to.

TREASURERS REPORT & APPROVAL OF PAYMENTS.

As Tabled

By	Description	Action	Owner	Due	Status

CLUB MANAGER'S REPORT

Not submitted due to Covid

By	Description	Action	Owner	Due	Status
DH	Look to get one supplier for all club sections shirts/clothing with options that meet all sections expectation	Fenn to confirm with Kim options for committee to agree a single source option	FM	Jul 22	
FM	Member conduct is again an issue	Fenn to suggest a Zero Tolerance miss behaviour based on RSA rule then communicate via all channels to all members	FM	Jul 22	

SECTION REPORTS

Angling – As tabled

Diving – As tabled

Power Boating – As tabled

Sailing – As tabled

Social – Included in Fenn's report

By	Description	Action	Owner	Due	Status
PP	Have sections what is coming up based on Section Report	Paul to speak to Kim around best solution for gathering information for news letter	PP	Jul 22	

SUBCOMMITTEE REPORTS

Marina Development – meetings in next few days over designs of buildings & developing relationships.

CORRESPONDENCE

In	File No.	Issue	Action
None			
Out	File No.	Issue	Action
None			

NEW MEMBERS

new member requests top 2 not preposed or seconded – office to confirm. Remainder are approved but put on waiting list for 1 month.

NEW BUSINESS

By	Description	Action	Owner	Due	Status
KW	Members Mis Conduct	Committee agreed action, DH to confirm process with member	DH	Jul 22	
KW	Options for a Swap Meet	Ken to discuss Fenn	KW	Jul 22	
KW	Club member & Life member	Sub Committees & Office to submit any nominations	All	15/06/22	
TO	Marks for new marina	Post a map of current agreed marks with DTO	TO	Jul 22	

Meeting closed at 9:10 p.m.