



**OCEAN REEF SEA SPORTS CLUB INC.  
MINUTES  
MANAGEMENT MEETING  
Wednesday 19<sup>th</sup> June 2024 Meeting No.35 at 7.00 p.m.**

**COMMITTEE PRESENT:**

Commodore (Chair)	Graham Hindley (GH)
Vice Commodore	Erick Erhard (EE)
Vice Commodore	Graeme Cole GC)
Secretary	Sheila Hearson (SH)
Treasurer	Geoff Taverner (GT)
Rear Commodore Power Boat	Stephen Lazenby (SL)
Rear Commodore Diving	Laurie Campbell (LC)
Rear Commodore Sailing	Andrew Hodkinson (AH)
Rear Commodore	Francis McKeown (FM)

**OTHERS PRESENT**

Out- going Commodore – Ken Woods (KW)  
Paul Phipps

**APOLOGIES**

**NAMES/INITIALS**

**DECLARATIONS OF INTEREST**

None

## CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Wednesday 17th May 2024 Confirmed by FM and seconded by EE

### MATTERS ARISING FROM PREVIOUS MINUTES

By	Description	Action	Owner	Due	Status
KW	Rewriting the Constitution	Making it more compact and reader friendly	KW	July 23	<p>In Progress</p> <p>Rewriting the Constitution, the draft has been sent out to rest of Committee and necessary changes have been made.</p> <p>The secretary has received a copy of new Constitution and a copy has been sent out Mail Chimp to members. Motion to accept new Constitution to be submitted at AGM</p> <p>Feedback comments, questioned selling alcohol to take away, this complies with Liquor Act.</p> <p>Question if trustees are Flag Officers, they are not involved in the running of the club so they are not part of management committee.</p> <p>Poker, darts, and crewing will come under Sports category</p>
LC	WHS Audit	OSH procedures for club	LC	Mar 24	<p>In Progress</p> <p>KS informed the Committee that they have inspected the club and will give proposal from these findings. The full Audit at cost of \$4000 as agreed by Committee. This will be stored with insurance policy for reference</p> <p>Distribute suggestions and pass round booklet, suggestions were discussed and will be implemented. Mainly emergency exits and first aiders and more signage</p> <p>Kitchen was audited and the issues were attended to, GC and GH erected new shelving, LC cleaned ceiling fan, floors were professionally cleaned, good team effort and requires signage of No Entry except for kitchen staff</p>

SH	Query whether the club can claim compensation during construction works	Loss of revenue and cleaning, KW to investigate options	SH	Mar 24	In Progress KW said we have a few options, landlord has obligations to compensate and we need to inform CoJ of our intentions. It is necessary to track what is impacting the club, costs of cleaning, loss of revenue especially lack of wedding bookings, compare with last years bookings and withdrawal of boats from hard stand. We might need to seek legal advice on compensation issues
GH	Life member, Club Person of the Year, Patron and future Rear Commodores	Suggestions	GH	May 24	Suggestions were made and it will be the Commodores decision Trustees nominations are to be submitted 14 days prior to AGM and by invitation, all other Nominations to be submitted to Secretary 30 days prior to AGM

### TREASURERS REPORT

As tabled

Requested GH and SH bank details to validate banking process.

GT is monitoring events to see what impact the construction works are having on our revenue

By	Description	Action	Owner	Due	Status

### CLUB MANAGER'S REPORT

As tabled

List of events for June and July were submitted

Commodores Ball is being planned and Marketing manager is doing a great job stepping in to organise events and help out with office duties in KS absence

July

**SECTION REPORTS**

Angling – Tabled – Monthly boat comps are attracting good numbers. Trip to Shark Bay and Denham well attended. 2 boat comps planned for

Diving – Trip to Busselton but visibility was very poor so not much diving but good social event. End of season event being planned

Power Boating – Planning end of season event, will be stepping down as Rear commodore Power Boat, GH thanked him for his contribution

Sailing – Presentation dinner, 56 attended, racing starts this Saturday but is concerned about lack of boat ramps

Social – Commodores Ball

**MARINA DEVELOPMENT**

As tabled

Require someone with building knowledge to oversee progress while new building is constructed.

Future fund to cover cost of relocation to be discussed

Require CoJ to give us idea of terms of lease

Need to give members idea of timeline and how we are progressing, suggest report is submitted in Tide magazine with latest update

By	Description	Action	Owner	Due	Status

**CORRESPONDENCE**

In	File No.	Issue	Action
Email from Andrew Cass		Passing of Sheila Langdon, request club send message of sympathy and floral tribute	This request was granted and Mel will arrange
Out	File No.	Issue	Action

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## NEW MEMBERS

Membership count 1712

6 Standard applications, these will go on a waitlist

6 Darts application and one crewing application will be accepted because they do not impact kitchen or parking as they only attend club once a week

By	Description	Action	Owner	Due	Status

## NEW BUSINESS

By	Description	Action	Owner	Due	Status
GH	Functions Policy and Key Recommendations	Documents to be reviewed	GH	June 24	To be discussed at next meeting
GH	Update on sailing pole		GH	June 24	Quote was accepted and hope to have it by start of season
FM	Passing of Carl McKenzie		FM	June 24	Notice has been put on noticeboard and email sent out to members, FM requested we locate sign that had his name to display
FM	Car park alongside hardstand	Members complaining of difficulty parking	FM	June 24	Suggest we get it marked out correctly
FM	Angling monitor	Fails to work most of the time	FM	June 24	Needs to be looked at, ask Georgina to check it to see if it is on

## General Business

FM mentioned the men's toilets and unpleasant smell, has been ongoing issue with deep cleaning but most of blame on children

**not being supervised in the toilets and causing problems**

**AH requested that only one Committee member is required to be on duty on Sundays, this was accepted with suggestion if anyone**

**wants to attend in their whites they can.**

**KW thanked the Committee for taking down signs outside club house, would like light to be functioning again especially if walking**

**up from bottom carpark, we require cherry picker, suggest we ask Georgio**

Meeting closed at 8.35pm