



**OCEAN REEF SEA SPORTS CLUB INC.
MINUTES
MANAGEMENT MEETING
Wednesday 19th July 2024 Meeting No.36 at 7.00 p.m.**

COMMITTEE PRESENT:

Commodore (Chair)	Graham Hindley (GH)
Vice Commodore	Erick Erhard (EE)
Vice Commodore	Graeme Cole GC)
Secretary	Sheila Hearson (SH)
Treasurer	Geoff Taverner (GT)
Rear Commodore Power Boat	Stephen Lazenby (SL)
Rear Commodore Diving	Laurie Campbell (LC)
Rear Commodore Sailing	Andrew Hodkinson (AH)
Rear Commodore Angling	Francis McKeown (FM)

OTHERS PRESENT

Out- going Commodore – Ken Woods (KW)

APOLOGIES

NAMES/INITIALS

DECLARATIONS OF INTEREST

None

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MATTERS ARISING FROM PREVIOUS MINUTES

By	Description	Action	Owner	Due	Status
KW	Rewriting the Constitution	Making it more compact and reader friendly	KW	July 23	<p>In Progress</p> <p>Rewriting the Constitution, the draft has been sent out to rest of Committee and necessary changes have been made.</p> <p>The secretary has received a copy of new Constitution and a copy has been sent out Mail Chimp to members. Motion to accept new Constitution to be submitted at AGM</p> <p>Feedback comments, questioned selling alcohol to take away, this complies with Liquor Act.</p> <p>Question if trustees are Flag Officers, they are not involved in the running of the club so they are not part of management committee.</p> <p>Poker, darts, and crewing will come under Sports category</p> <p>New motion introduced for new Constitution, to amend wording section 17 (f), displayed on notice board with AGM notice</p>
LC	WHS Audit	OSH procedures for club	LC	Mar 24	<p>In Progress</p> <p>KS informed the Committee that they have inspected the club and will give proposal from these findings. The full Audit at cost of \$4000 as agreed by Committee. This will be stored with insurance policy for reference</p> <p>Distribute suggestions and pass round booklet, suggestions were discussed and will be implemented. Mainly emergency exits and first aiders and more signage</p> <p>Kitchen was audited and the issues were attended to, GC and GH erected new shelving, LC cleaned ceiling fan, floors were professionally cleaned, good team effort and</p>

					requires signage of No Entry except for kitchen staff. Require someone to facilitate some of the urgent suggestions, ie entry to steps, signage
SH	Query whether the club can claim compensation during construction works	Loss of revenue and cleaning, KW to investigate options	SH	Mar 24	Closed KW said we have a few options, landlord has obligations to compensate and we need to inform CoJ of our intentions. It is necessary to track what is impacting the club, costs of cleaning, loss of revenue especially lack of wedding bookings, compare with last year's bookings and withdrawal of boats from hard stand. We might need to seek legal advice on compensation issues
GH	Functions policy and prices	Suggested new policy	GH	June 24	Discussed the possibility of changing prices and decision made to not make any changes especially as we want to encourage bookings, we have lost wedding bookings with the all the changes to the club. Security to be used at discretion of the Management

TREASURERS REPORT

As tabled

By	Description	Action	Owner	Due	Status

CLUB MANAGER'S REPORT

As tabled

List of events for July, August and September were submitted

We have switched to Starlink internet

Ice machine has been fixed

Additional heaters purchase for patio

Power outage due to overload, Dev WA and COJ took over and got it fixed and supplied generator

SECTION REPORTS

Angling – FM was nominated for RC for another year, good turnout for the Dermersal fishing meeting

Diving – Weather conditions not good for diving so pretty quiet, planning trip to Vanuatu and end of season dinner planned for the weekend

Peter Creswell is taking position of Diving RC and LC is taking position of Vice Commodore

Power Boating – Trip to Swan Yacht Club was well attended and weather was cold but sunny, Peter Hawker is taking over as new RC

Sailing – 2 races and conditions were not ideal, AH will continue as RC

Social – Ticket sales for Bogan Bingo are poor will consider postponing till next year

MARINA DEVELOPMENT

As tabled

Suggest that floor plan be put on the website and displayed on noticeboard.

Memorial has been removed and placed in storage. New placement of fencing and Georgio will begin to work on the grass area and limestone

car park

Request for the Committee to allocate resources to review plans, the Committee to review future funding and it was suggested that the members are kept informed of the costs and funds allocated.

Budget for next year to be discussed at AGM with spread sheets and timeline

By	Description	Action	Owner	Due	Status
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CORRESPONDENCE

In	File No.	Issue	Action
	5185	Incident report x 2 members	
Out	File No.	Issue	Action

NEW MEMBERS

As tabled

Membership count 1716

20 applications on waitlist, decision was made to accept these applications

Future applications will go on waitlist

By	Description	Action	Owner	Due	Status

NEW BUSINESS

By	Description	Action	Owner	Due	Status
KW	Recommendations in report to be actioned	Marina Sub Report has recommendations to be endorsed by the Committee	KW	July 24	Discussed and will keep members informed when we allocate funds for relocating, legal advice and other necessary

					issues that require payment
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General Business

FM – Commodores Ball was very enjoyable, great evening. Feedback from members is that the club menu is too repetitive and request

more seafood

EE – Complaints of bad smell from Men’s toilet, reply it is professionally cleaned but seems to be difficult to remove smell

LC – Suggested wine tasting for sections to have during their dine ins, good discounts for bulk purchases

GH – Ian Younghusband will be stepping down as Patron, suggest gift presented and new Patron will be announced at AGM

Management meeting will be held prior to AGM on Wednesday 14th August

Meeting closed at 8.35pm